



Committee On Training

General Assembly Building – House Room D
Capitol Square
Richmond, VA 23219
(804) 698-1788

MINUTES

September 15, 2016

Members Present

Chief Jeffrey Brown
Colonel Bobby Russell
Sheriff Anthony Roper
Sheriff Vanessa Crawford
Chief Scott Sheild Williams
Captain Matthew Hanley
Mr. Robert Soles
Mr. Michael Doucette
Mr. Patrick Bridge
Mr. Edward Macon
Ms. Lisa Hernandez

Members Absent

Ms. Michelle Mosby
Mr. Gilbert Smith
Chief Kelvin Wright
Chief James E. Williams

1. **Call to Order.**

Chief Brown called the meeting to order at 10:10 a.m.

2. **Approval of past minutes.**

Chief Scott Williams moved to accept the minutes from the meeting on May 12, 2016. Mr. Doucette seconded the motion. With no objections, the minutes were unanimously approved.

3. **Division Update.**

Ms. Teresa Gooch, Division Manager, introduced Ms. Sharon Gray, Field Services Manager, Division of Law Enforcement and Security Services, to provide a detailed overview to the committee to explain the regions and the functions of the Field Services Unit, and the services they provide to the constituents.

Sheriff A. Roper thanked Sharon Gray and stated he had a particular concern in reference to Use of Force minimum training standards that they currently employ. He understands the standards are under a long-term review and would like to know what has been done and when they could expect a finished product. Ms. Gray stated Mark Ammerman heads that committee; they are starting with the instructor standards, and are waiting for verbiage overviews to share with Chiefs, Sheriffs and academies. Hopefully the changes will take place any day. Sheriff Roper requested a time line and is hopeful they will have something very soon.

Ms. Gooch recognized the Field Services staff, explained their backgrounds and thanked Ms. Gray for her presentation.

4. **Old Business.**

Chief Brown stated there was no old business.

5. **New Business.**

The Committee was provided read ahead documents concerning:

- a. **Approval of new CRC members** – Ms. Barbara Peterson-Wilson presented the name of one individual (Lieutenant Brent Burnette) to serve on the law enforcement CRC. A motion to approve the new member was made by Mr. Doucette and seconded by Mr. Russell. The motion passed unanimously. Additionally, the names of two individuals (Ellen Pittman and Lieutenant John Huff) were presented for consideration to serve on the Dispatcher CRC. A motion to approve the new members was made by Chief S. Williams and seconded by Sheriff Vanessa Crawford. The motion passed unanimously. Chief Brown thanked all past committee members.

Dispatcher CRC in-service recommendations – Ms. Peterson-Wilson presented information for the training categories listed in 6VAC20-60-20 are broad enough to cover existing topics and any new topics that may need to be added to the Virginia Criminal Justice Training Reference Manual - performance outcomes for dispatchers, to include 24 hours of in-service training, require in-service to be completed every two years, breakdown of hours is as follows: 2 hours of legal and 22 hours of career development. Information related to moving the in-service language to 6VAC20-30 was also provided to the committee.

The Dispatcher CRC respectfully requested the Committee on Training approve the recommendations as submitted. A motion to approve the recommendation as submitted was made by Captain Hanley and seconded by Mr. Macon. The motion passed unanimously.

- b. **Regulations** - The Committee was provided read ahead documents related to the approval to file an exempt action and a fast-track action.

Brief Regulatory Update

Ms. Peterson-Wilson provided a brief status update on current regulatory actions moving through the administrative process.

Request for Approval to File Exempt Action

Ms. Peterson-Wilson presented the following information: Regulatory action is required to amend 6VAC20-90 Rules Relating to Regional Criminal Justice Training Academies for the purpose of adding the Skyline Regional Criminal Justice Academy. DCJS respectfully requested the Committee on Training recommend to the Board, approval to file an exempt regulatory action amending 6VAC20-90 Rules Relating to Certification of Criminal Justice Training Academies pursuant to 2.2-4006 (4) (a) of the Code of Virginia which authorizes agencies to file an exempt action for regulations necessary to conform to changes in Virginia statutory law that do not involve agency discretion. Specifically, this exempt action will add the Skyline Regional Criminal Justice Academy to section 6VAC20-90-20 which lists regional academies eligible to receive state funding. A motion to approve the recommendation to file an exempt action was made by Colonel Russell and seconded by Mr. Doucette. The motion passed unanimously.

Request for Approval to File a Fast-Track Action

Ms. Peterson-Wilson presented the following information: DCJS conducted a comprehensive review of the regulations and identified code citations that needed to be added or corrected, language that required clarification and unnecessary redundant language. The

proposed amendments clarify two primary issues: 1) Employees of private colleges and universities are eligible to be trained and certified as a crime prevention specialist and 2) Agency heads may delegate the authority to designate employees to be trained and certified as crime prevention specialist. DCJS respectfully requested the Committee on Training recommend approval to the Board, approval to file a Fast-track regulatory action amending 6VAC20-180 Crime Prevention Specialists pursuant to § 2.2-4012.1 of the Code of Virginia which authorizes agencies to file a fast-track for regulations that are expected to be noncontroversial. This fast-track is expected to be noncontroversial as it makes no changes to the current requirements to obtain a certification as a crime prevention specialist. A motion to approve the recommendation to file a fast-track regulatory action was made by Chief S. Williams and seconded by Captain Hanley. The motion passed unanimously.

c. Certified Crime Prevention Community re-certification application review.

The Committee was provided read ahead documents concerning the Certified Crime Prevention Community re-certification application for the City of Hampton.

Mr. Rick Arrington, Crime Prevention Program Manager, briefed the Committee on the status of the re-certification application for the City of Hampton and respectfully requested the Committee on Training recommend approval to the Board. Mr. Doucette moved to accept the recommendation. Mr. Macon seconded the motion. The motion passed unanimously.

6. Summary of Public Comment.

The Virginia APCO President and Director of the E911 from Orange County Nicola Tidey was very excited to sit in the audience and is pleased to fully support the dispatcher in-service training requirements.

7. Next Meeting.

The next meeting of the COT will be held on Thursday, December 8, 2016 at 10:00 a.m.

8. Adjournment.

The meeting adjourned at 10:55 a.m.

A motion for adjournment was made by Chief S. Williams, and seconded by Colonel Russell. The motion passed unanimously.

Approved:

Jeffrey Brown, Chair

Date